

Sample Pronoun Signature Formatting

It has become quite common in diverse and inclusive environments to add your gender pronouns in your email signature. This new better practice helps minimize misgendering and is an important strategy towards inclusivity. Below you will find some samples that you may incorporate in your email signature:

Example 1:

Klint Jaramillo, MEd, MSW

Pronouns: he, him, his

Director, LGBT Resource Center

Office of Diversity and Outreach

University of California, San Francisco

500 Parnassus Avenue

San Francisco, CA 94143

Example 2:

Klint Jaramillo, MEd, MSW

Director, LGBT Resource Center

Office of Diversity and Outreach

University of California, San Francisco

500 Parnassus Avenue

San Francisco, CA 94143

Pronouns: he, him, his

Example 3:

Klint Jaramillo, MEd, MSW (they, them, theirs)

Director, LGBT Resource Center

Office of Diversity and Outreach

University of California, San Francisco

500 Parnassus Avenue

San Francisco, CA 94143

Example 4

Klint Jaramillo, MEd, MSW

Director, LGBT Resource Center

Office of Diversity and Outreach

University of California, San Francisco

500 Parnassus Avenue

San Francisco, CA 94143

Pronouns I use: she, her, hers and they, them, theirs

Example 5

Klint Jaramillo, MEd, MSW

Director, LGBT Resource Center

Office of Diversity and Outreach

University of California, San